**„Last-Minute-Checks“ before Vetting Inspection – CCR (VIQ Ch. 8)**

* Comprehensive cargo plan, Stability calculations and frequent checks is a **MUST** (use all applicable forms and checklists from the SOM and/or other company manuals)
* Stress and Bending moments **MUST** be calculated in advance for different stages
* Marine Safety Data Sheets for the cargo presently on board **MUST** be available
* Chief Officer’s specific instructions for cargo operations (standing – and night orders) **MUST** be available and signed by all officers and pump man
* Oil / Cargo record book properly filled and signed by the Master
* Garbage record book properly filled
* Maximum pumping rates and venting capacities **MUST** be displayed within the CCR
* Updated SOPEP contact list for the present port **MUST** be available
* Ship-to-Ship checklist or Bunker checklist **MUST** be properly filled
* Tests of Emergency Stop for cargo pumps **MUST** be recorded
* Tests of High (95%) and Overfill (98%) Alarms, records available
* Tests of UTI’s available
* Records about tests of gas detector equipment available
* List of Draeger Tubes and expiry dates
* All relevant maintenance records available, all officers **MUST** known how to use the PMS (AMOS or GL)
* Last ODME test (**MUST** be marked on the ODME paper and correspond with the entry in the oil record book)
* All nautical officers **MUST** be able to demonstrate the portable Gas detection equipment available onboard (handling and explaining the different types)
* The Chief Officer **MUST** be able to demonstrate the calibration of gas detectors using appropriate span gases (which span gas for which detector)
* All officers **MUST** know the operation of cargo monitoring equipment
* The Chief Officer **MUST** be able to explain precautions during tank cleaning
* The proper settings of P/V valves must be explained
* The Master and Chief Officer **MUST** know the worst damage stability condition – to be obtained from the Damage Stability Booklet
* Records about monthly test of load computer/stability program **MUST** be available

General advice:

***In general pls. answer only the question the inspector is asking for and show only the documents and equipment he like to see. Don’t start to be a “storyteller” and avoid arguing with the inspector. This will be the best behavior. Any unclear or open issue can be discussed during the closing meeting at the end of the Vetting inspection.***